Mrs.Vivian,
Sanwell International Co.Ltd,
Flat/RM704,
7/F, Bright way Tower,
33, Mong kok Road,
Mong Kok,
Hongkong.

2025-12-17

Director,
Department of Foreign Exchange,
Bank of Ceylon-Sri Lanka

Dear Sir/Madam,

Subject: Dispatch of Mobile Phone Spare Parts on Advance Payment Basis

We would like to inform you that our company is sending mobile phone spare parts in batches to Celphy Mobile via Antorn Express, door to door.

All consignments are shipped strictly on an advance payment basis. As per our agreed terms, each batch will be dispatched only after the advance payment has been confirmed.

Please accept this arrangement for your records. Should you require any further information or clarification, please feel free to contact us.

Thank you for your cooperation.

Yours faithfully,

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CEO,
Mrs.Vivian,
Sanwell International Co.Ltd,